

## PE and Sports Coach

### Job Description and Personal Specification

Responsible to: Managing Director

<b>Location</b>	The role involves delivery in primary schools in the Leicestershire/Warwickshire area. Where possible, the timetable will reflect the home location of the successful candidate.
<b>Hours</b>	We can be flexible in the offer for the right candidate between approx. 15-30 weekly hours, 38-weeks term time only, plus up to 9 weeks during school holiday time (optional).
<b>Salary</b>	£12.50 to £15.00 hourly, plus holiday pay and fuel allowance.
<b>Start date</b>	As soon as possible.
<b>Deadline</b>	Interviews will take place immediately upon receipt of successful application.
<b>Interview</b>	The shortlisted candidate(s) will be invited to a formal interview which will include a practical observation.

#### Main duties:

1. To coach primary-aged pupils in PE lessons, enrichment and intervention programmes, and extra-curricular activities
2. Plan, prepare and deliver quality, engaging and progressive sessions
3. Complete administration tasks relevant to the role
4. Engage with development meetings and work towards identified personal targets
5. Attend, engage, and contribute positively to team training
6. Adhere to health and safety requirements of the role including risk assessments
7. Communicate effectively school staff, colleagues and managers



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8. Set and manage clear expectations for children's behaviour, always following company policy
9. Represent CoachUnlimited and demonstrate its' values when working in liaison with school staff, parents, children and the school community
10. Follow safeguarding and child protection agendas and policies

## Why work for CoachUnlimited?

We want people to want to work for us. Which is why we are proud to offer the following:

- ✓ A workplace which prioritises staff wellbeing and personal development
- ✓ A supportive and professional environment
- ✓ An established calendar of Team CPD opportunities
- ✓ Opportunities to connect, including team social events and buddy coaching
- ✓ Full induction and training – including first aid and safeguarding
- ✓ A fully resourced curriculum including lesson plans
- ✓ Half-termly staff reward scheme
- ✓ Regular timetable with optional holiday club work

## Who are we looking for?

	Essential	Desirable
<b>Qualifications and Training</b>		
NGB level 2 sports coaching qualification		✓
Additional NGB level 1 sports coaching qualifications		✓
Safeguarding training		✓
A valid first aid (including paediatric) qualification		✓
A valid DBS		✓
<b>Personal Knowledge, Skills and Qualities</b>		



Experience of working in schools	<input checked="" type="checkbox"/>	
Experience of working with primary-aged children	<input checked="" type="checkbox"/>	
Understanding of school safeguarding and child protection duties	<input checked="" type="checkbox"/>	
Able to deliver high-quality and engaging PE lessons and sport sessions	<input checked="" type="checkbox"/>	
Good ICT skills and competency using Office 365	<input checked="" type="checkbox"/>	
A full driving licence and access to a car	<input checked="" type="checkbox"/>	
Excellent communication and organisation skills	<input checked="" type="checkbox"/>	
The ability to build and maintain good relationships with pupils, staff and colleagues	<input checked="" type="checkbox"/>	
Confident when working with the 4-11 age range	<input checked="" type="checkbox"/>	
Adaptable and able to react to changing situations	<input checked="" type="checkbox"/>	
Good sense of humour	<input checked="" type="checkbox"/>	
Patient	<input checked="" type="checkbox"/>	
Self-motivated	<input checked="" type="checkbox"/>	
Reliable and committed	<input checked="" type="checkbox"/>	
Team player	<input checked="" type="checkbox"/>	

## Think you are a good fit for us?

We would love to hear from you – please get in touch to arrange an informal discussion about us or the role: [dan@coach-unlimited.co.uk](mailto:dan@coach-unlimited.co.uk).

To apply for the role, please email a full CV and a completed safer recruitment form to [dan@coach-unlimited.co.uk](mailto:dan@coach-unlimited.co.uk). We will contact your referees before shortlisting and may also have a phone call with you.



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# CoachUnlimited

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PE and Sport



**CoachUnlimited**  
Training



**CoachUnlimited**  
Wraparound and Clubs

CoachUnlimited is committed to safer recruitment processes and to safeguarding and promoting the welfare of children and expects all staff to share this commitment. You will be required to undergo pre-employment checks which include an enhanced DBS check.



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